



Doing Business with the United Nations



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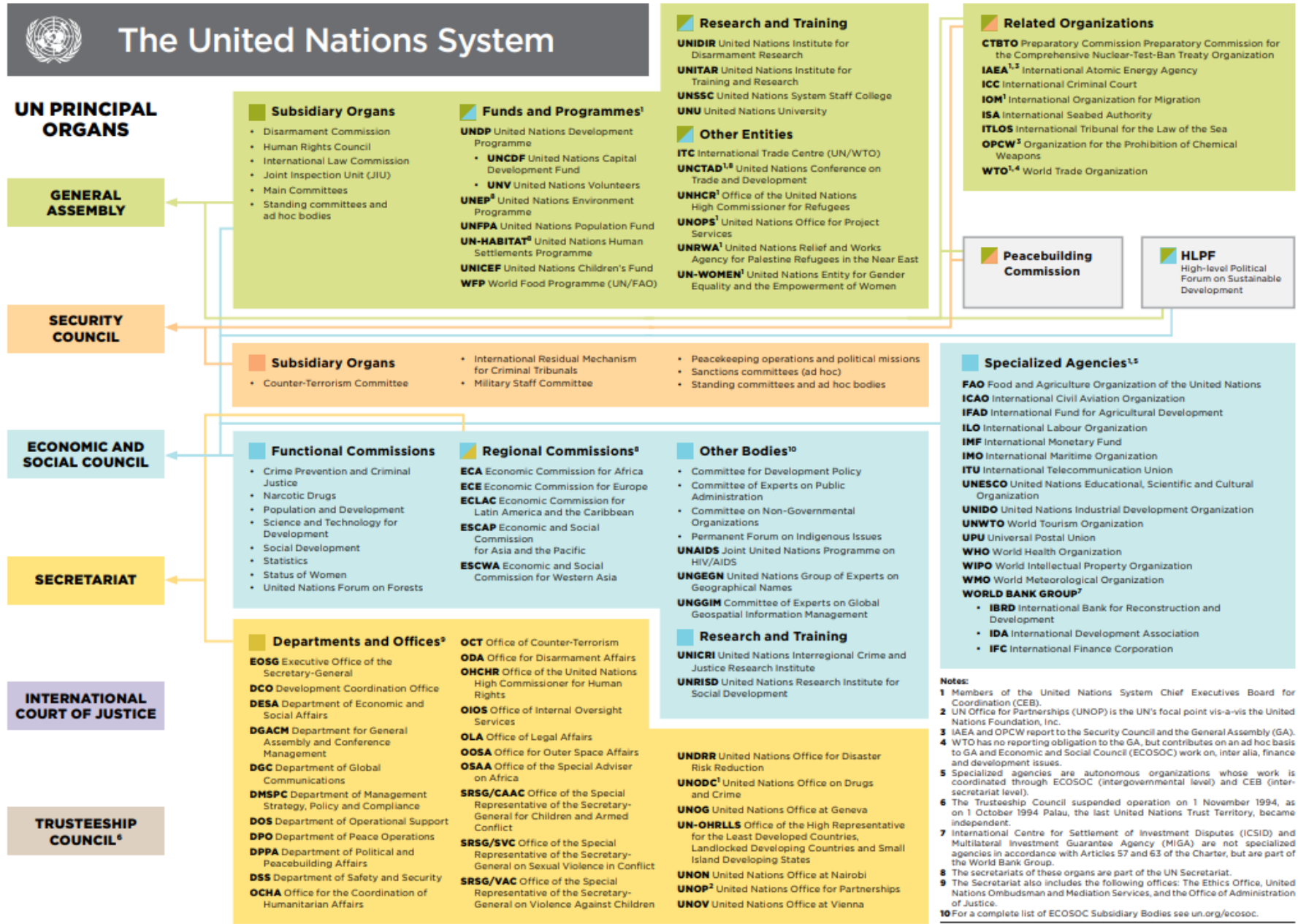
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Typical UN
Procurement
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Notes:

- 1 Members of the United Nations System Chief Executives Board for Coordination (CEB).
- 2 UN Office for Partnerships (UNOP) is the UN's focal point vis-a-vis the United Nations Foundation, Inc.
- 3 IAEA and OPCW report to the Security Council and the General Assembly (GA).
- 4 WTO has no reporting obligation to the GA, but contributes on an ad hoc basis to GA and Economic and Social Council (ECOSOC) work on, inter alia, finance and development issues.
- 5 Specialized agencies are autonomous organizations whose work is coordinated through ECOSOC (intergovernmental level) and CEB (inter-secretariat level).
- 6 The Trusteeship Council suspended operation on 1 November 1994, as on 1 October 1994 Palau, the last United Nations Trust Territory, became independent.
- 7 International Centre for Settlement of Investment Disputes (ICSID) and Multilateral Investment Guarantee Agency (MIGA) are not specialized agencies in accordance with Articles 57 and 63 of the Charter, but are part of the World Bank Group.
- 8 The secretariats of these organs are part of the UN Secretariat.
- 9 The Secretariat also includes the following offices: The Ethics Office, United Nations Ombudsman and Mediation Services, and the Office of Administration of Justice.
- 10 For a complete list of ECOSOC Subsidiary Bodies see un.org/ecosoc.

This Chart is a reflection of the functional organization of the United Nations System and for informational purposes only. It does not include all offices or entities of the United Nations System.



Areas of Operation

PEACEKEEPING OPERATIONS



Find out more about our 12 operations



<https://peacekeeping.un.org/en/where-we-operate>

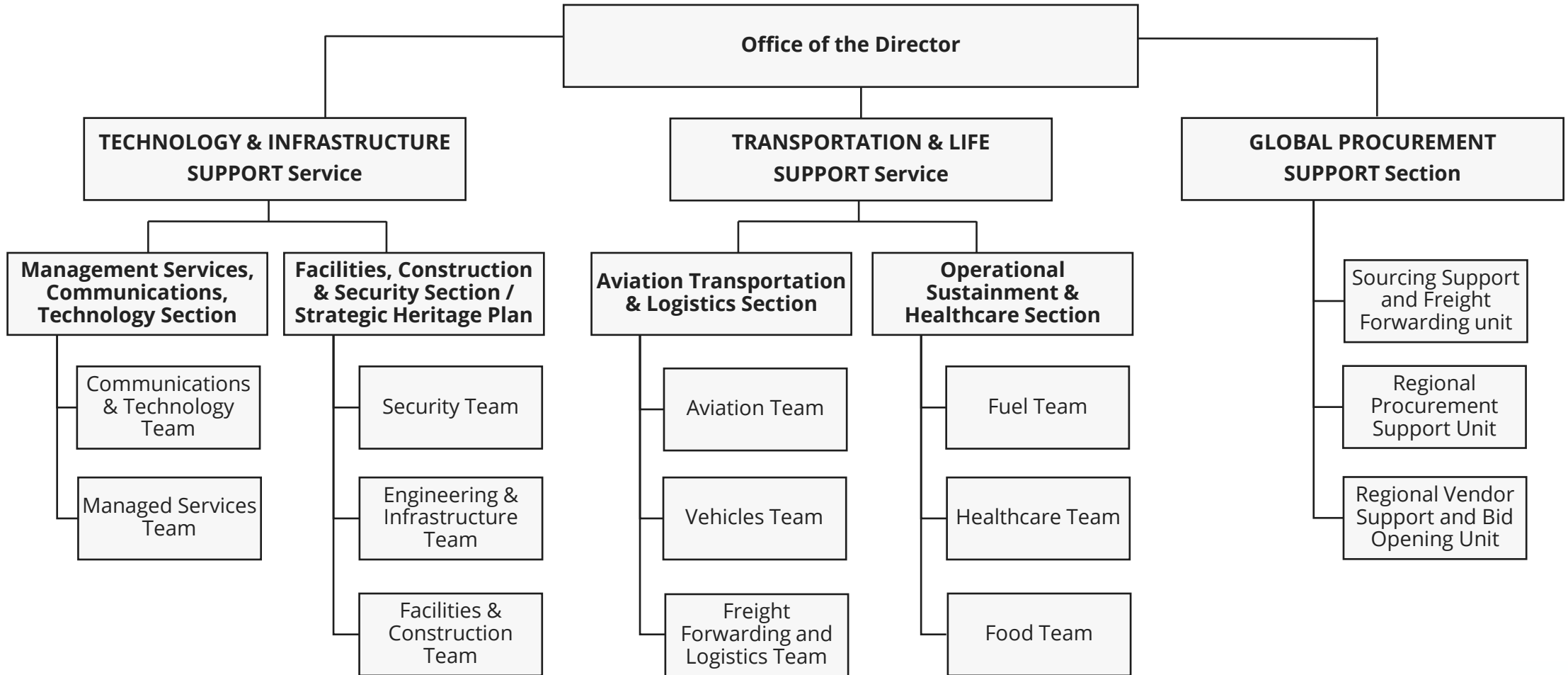
Find out more about our 24 field missions



<https://dppa.un.org/en/dppa-around-world>



Procurement Division: Organizational Chart



Office of Supply Chain Management

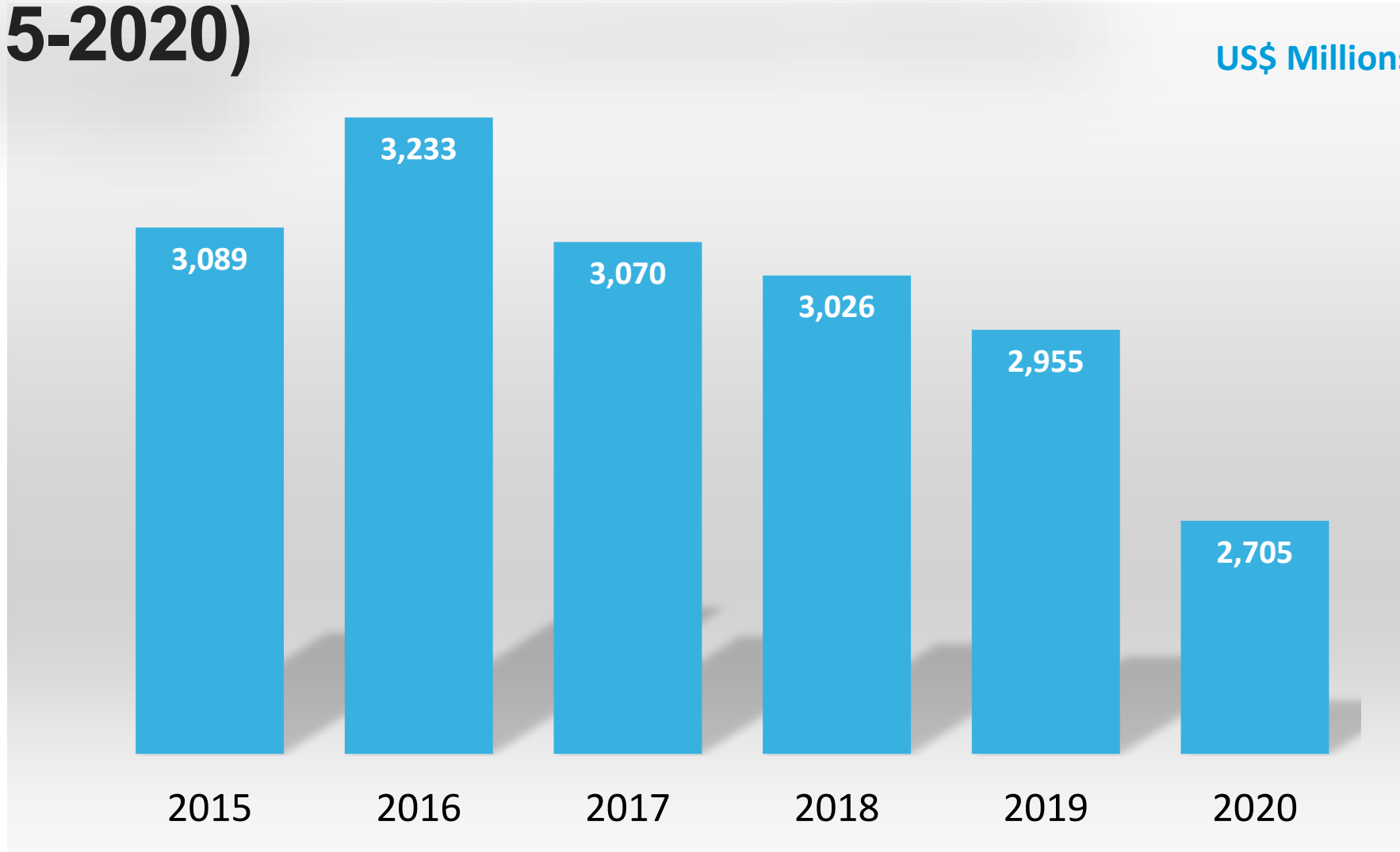


UN Secretariat Procurement Volume (2015-2020)

US\$ Millions



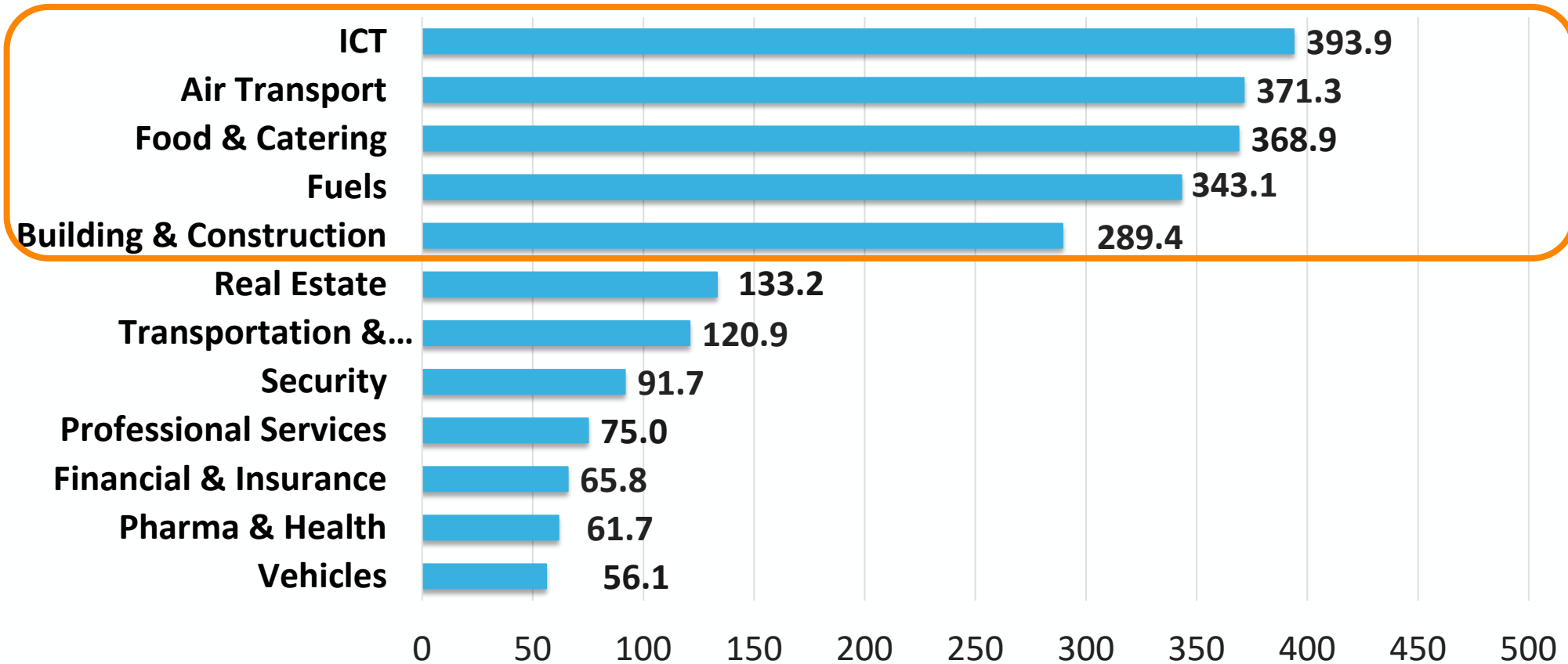
Office of Supply Chain Management





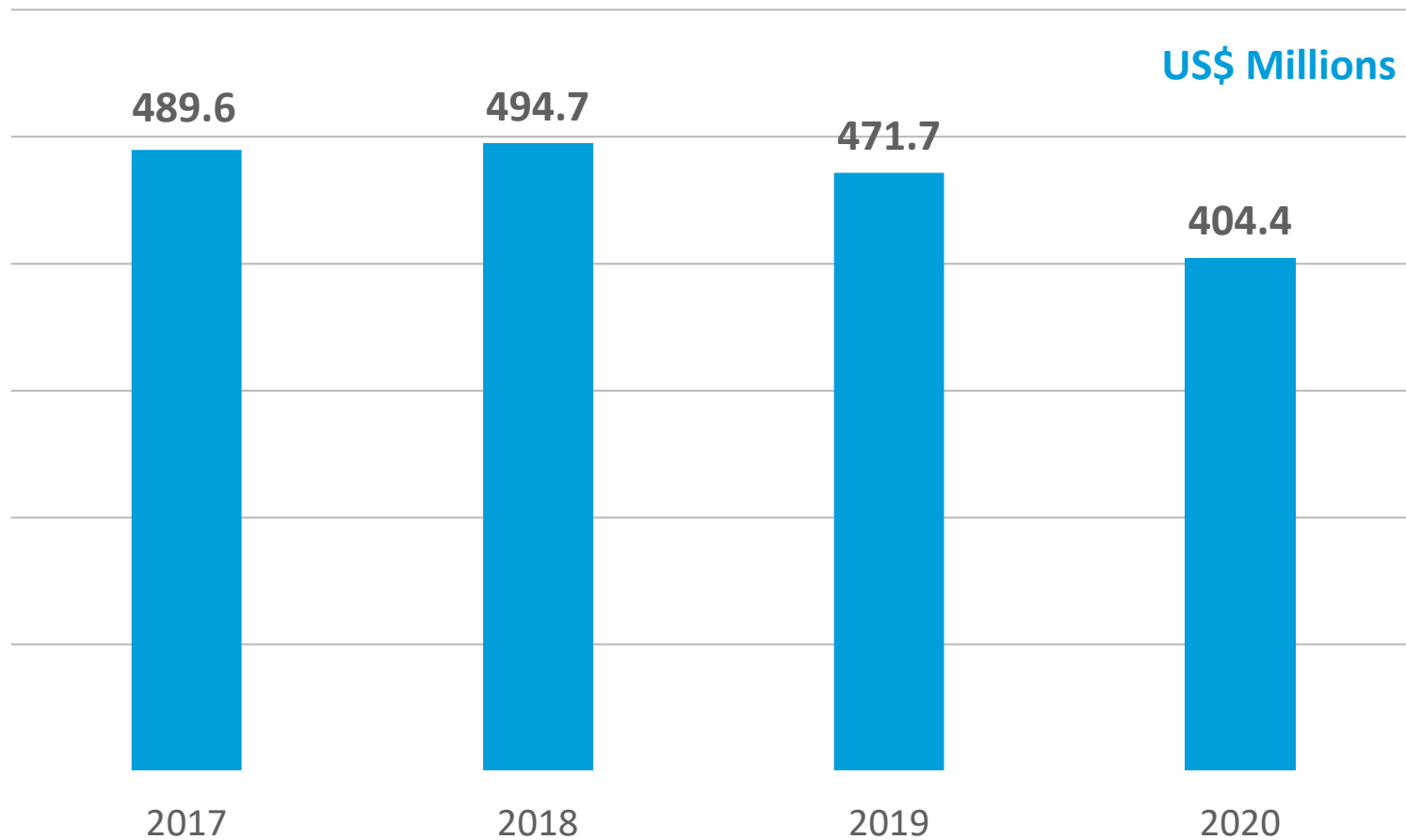
UN Secretariat Procurement by Major Commodity (2020)

US\$ Millions





UN Secretariat Procurement Volume with USA Suppliers (2017-2020)



Office of Supply Chain Management

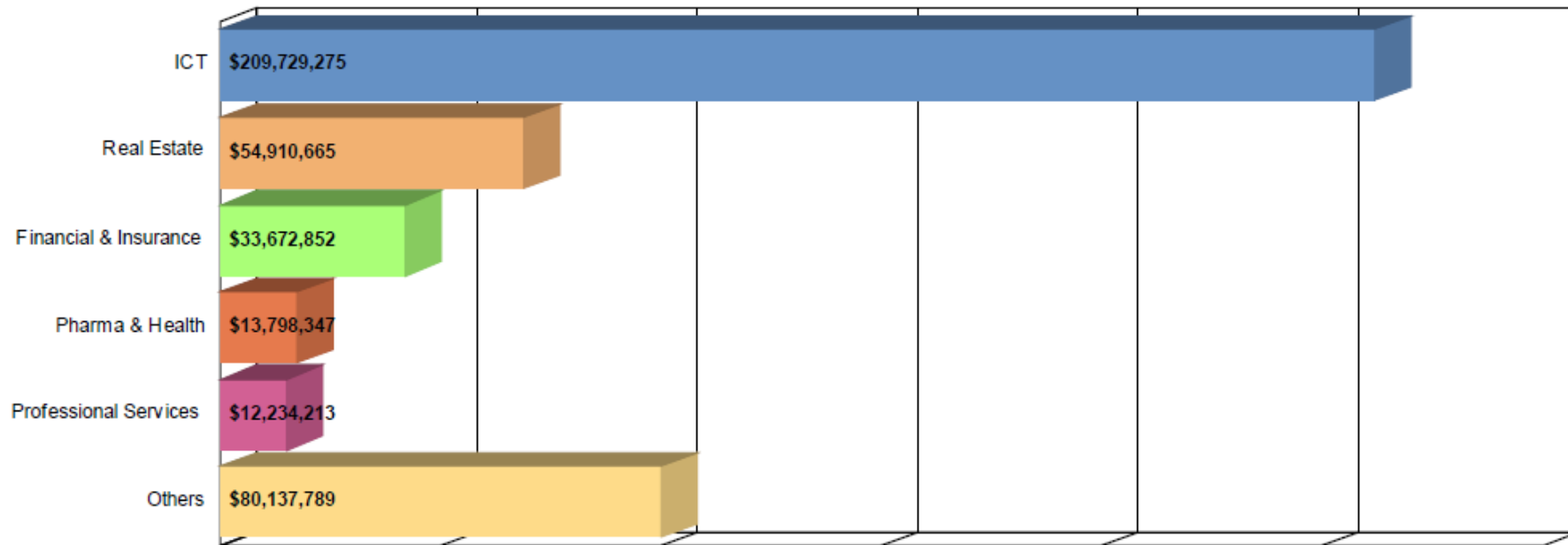




Goods and Services purchased by the UN Secretariat from USA Suppliers in 2020 = \$404,483,142

2020 \$404,483,142

Procurement Volume Top 5 Commodities 2020





UN Procurement Principles



All procurement activities of the UN system,
from sourcing to execution are based on the following principles



The objectives/
needs of the
UN



Effective
international
competition



Fairness,
integrity &
Transparency

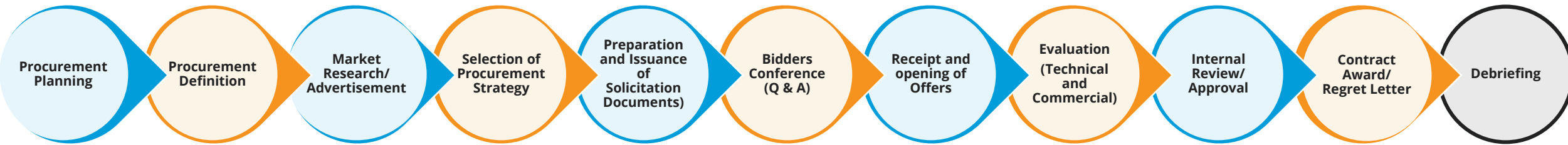


Best value
for money





Typical UN Procurement Workflow





UN Peacekeeping: Procurement Challenges



- Little or no infrastructure
- Limited Resources
- Diseases
- Natural Disasters
- Emergency
- Security Risks



Members of the Military Liaison Office of the UN Mission for the Referendum in Western Sahara (MINURSO) attempted to push their car out of the sand in Oum Dreyga, Western Sahara. The officers were on a ceasefire monitoring patrol.

15 June 2010, UN Photo

Vehicles were unloaded from an airplane in Freetown, Sierra Leone, to be deployed for the UN Mission for Ebola Emergency Response (UNMEER). Of the 140 UN vehicles being deployed to Ebola-affected countries, 50 were being transported to Sierra Leone, 60 to Liberia and 30 to Guinea.

08 November 2014, UN Photo





Procurement & SUSTAINABLE DEVELOPMENT GOALS

Focused efforts on outreach and engagement of:

- Women owned businesses
- Vendors from developing countries & economies in transition
- Specific industry categories



8 DECENT WORK AND
ECONOMIC GROWTH



Member of a Task Team that develops guidance for the members of the UN Procurement Network on the implementation of the **UNITED NATIONS DISABILITY INCLUSION STRATEGY**



The United Nations Secretariat is consolidating sourcing activities into the SAP ARIBA E-TENDERING PLATFORM

Become Familiar with the Ariba Network



ARIBA INTRODUCTION VIDEO



Ariba Guide



Letter from Director, Procurement Division

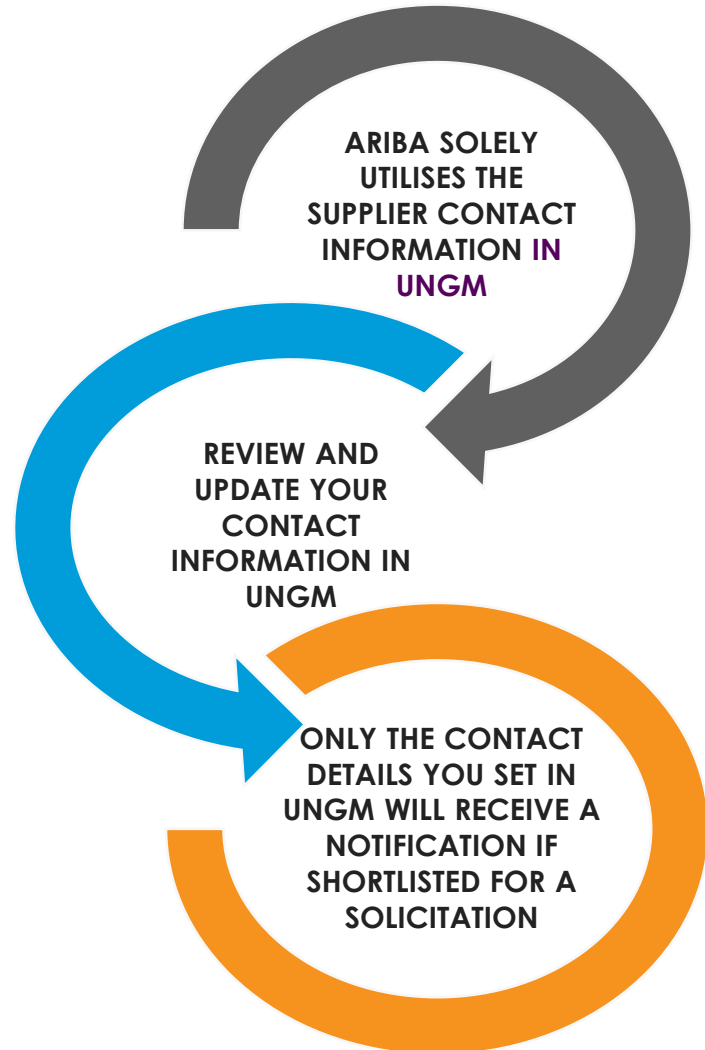
UNGM Help Center



How To: Manage Contact Details



How To: Manage Existing Contact



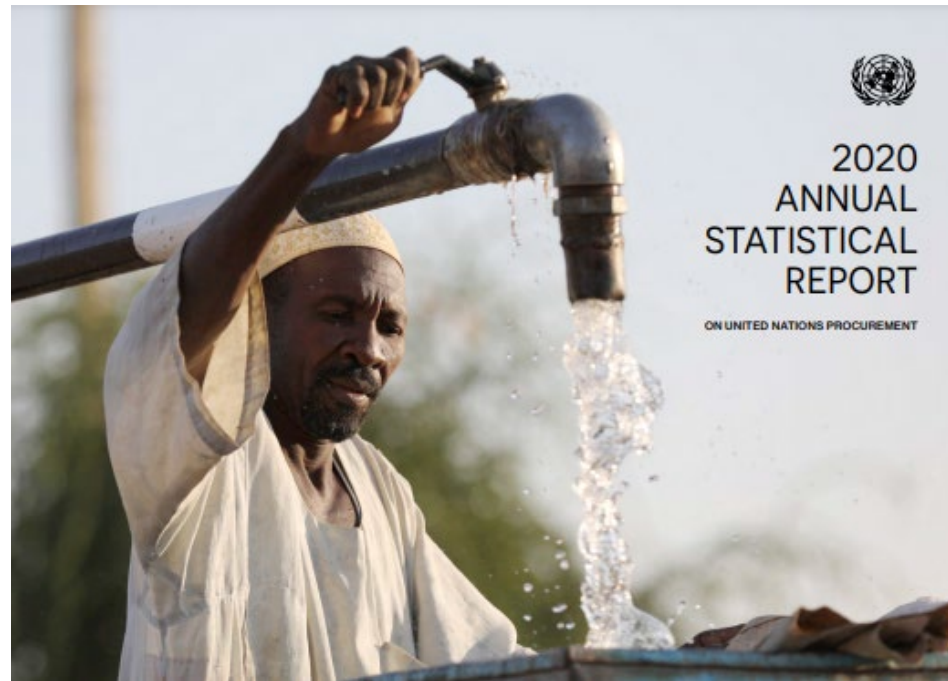


Relevant UN System Organizations and their Requirements



WELCOME TO THE UNGM

Login and new registrations	Business Opportunities	Tender Alert Service
UN Staff Area	Contract Awards	Knowledge Center
About UNGM	UN Procurement Statistics	Doing Business with the UN Agencies



UN PROCUREMENT
PRACTITIONER'S HANDBOOK

United Nations



Key Resources for Vendors

GENERAL CONDITIONS OF CONTRACT

UN SUPPLIER CODE OF CONDUCT



UNITED NATIONS  NATIONS UNIES

GENERAL CONDITIONS OF CONTRACT

CONTRACTS FOR THE PROVISION OF GOODS AND SERVICES

1. **LEGAL STATUS OF THE PARTIES:** The United Nations and the Contractor shall also each be referred to as a "Party" hereinafter, and:
 11. Pursuant, *inter alia*, to the Charter of the United Nations and the Convention on the Privileges and Immunities of the United Nations, the United Nations, including its subsidiary organs, has full juridical personality and enjoys such privileges and immunities as are necessary for the independent fulfilment of its purposes.
 12. The Contractor shall have the legal status of an independent contractor vis-à-vis the United Nations, and nothing contained in or relating to the Contract shall be construed as establishing or creating between the Parties the relationship of employer and employee or of principal and agent. The officials, representatives, employees, or subcontractors of each of the Parties shall not be considered in any respect as being the employees or agents of the other Party, and each Party shall be solely responsible for all claims arising out of or relating to its engagement of such persons or entities.
2. **RESPONSIBILITY FOR EMPLOYEES:** To the extent that the Contract involves the provision of any services to the United Nations by the Contractor's officials, employees, agents, servants, subcontractors and other representatives (collectively, the Contractor's "personnel"), the following provisions shall apply:
 21. The Contractor shall be responsible for the professional and technical competence of the personnel it assigns to perform work under the Contract and will select reliable and competent individuals who will be able to effectively perform the obligations under the Contract and who, while doing so, will respect the local laws and customs and conform to a high standard of moral and ethical conduct.
 22. Such Contractor personnel shall be professionally qualified and, if required to work with officials or staff of the United Nations, shall be able to do so effectively. The qualifications of any personnel whom the Contractor may assign or may propose to assign to perform any obligations under the Contract shall be substantially the same, or better, as the qualifications of any personnel originally proposed by the Contractor.
 23. At the option of and in the sole discretion of the United Nations:
 - 23.1 the qualifications of personnel proposed by the Contractor (e.g., a curriculum vitae) may be reviewed by the United Nations prior to such personnel's performing any obligations under the Contract;
 - 23.2 any personnel proposed by the Contractor to perform obligations under the Contract may be interviewed by qualified staff or officials of the United Nations prior to such personnel's performing any obligations under the Contract; and
 - 23.3 in cases in which, pursuant to Article 2.3.1 or 2.3.2, above, the United Nations has reviewed the qualifications of such Contractor's personnel, the United Nations may reasonably refuse to accept any such personnel.
 24. Requirements specified in the Contract regarding the number or qualifications of the Contractor's personnel may change during the course of performance of the Contract. Any such change shall be made only following written notice of such proposed change and upon written agreement between the Parties regarding such change, subject to the following:
 - 24.1 The United Nations may, at any time, request, in writing, the withdrawal or replacement of any of the Contractor's personnel, and such request shall not be unreasonably refused by the Contractor.
 - 24.2 Any of the Contractor's personnel assigned to perform obligations under the Contract shall not be withdrawn or replaced without the prior written consent of the United Nations, which shall not be unreasonably withheld.

CONTRACTS FOR THE PROVISION OF GOODS AND SERVICES

REV: APR 2011

UN Supplier Code of Conduct Rev 04 - December 2017

UN SUPPLIER CODE OF CONDUCT

United Nations Charter: The values enshrined in the United Nations (UN) Charter, respect for fundamental human rights, social justice and human dignity, and respect for the equal rights of men and women, serve as overarching values to which suppliers of goods and services to the UN are expected to adhere.

Global Compact: The Global Compact is a voluntary international corporate citizenship network initiated to support the participation of both the private sector and other social actors to advance responsible corporate citizenship and universal social and environmental principles to meet the challenges of globalization. The UN strongly encourages all suppliers to actively participate in the Global Compact. And to that end, this Code of Conduct has been developed with recognition of the importance of the ten principles of the UN Global Compact, and is viewed as an important means of integrating the Compact's principles into the operations of the UN. The Code of Conduct addresses the areas included in the Compact in the areas of human rights, labor, environment and anti-corruption and interpretation of the Code should be undertaken in a manner consistent with the Global Compact. Suppliers interested in supporting the Global Compact and obtaining more information on the ten principles, can visit the Global Compact website at www.unglobalcompact.org.

International Labour Conventions and Recommendations: The International Labour Standards (i.e., Conventions and Recommendations) as established by the respective UN specialized agency, the International Labour Organization (ILO), have served as the foundation on which much of this Code of Conduct is based. It is the UN's expectation that any supplier providing products or services to the UN will, in addition to the values of the UN Charter, adhere to the principles concerning International Labour Standards enumerated below in paragraphs 4 – 9.¹

1. Scope of Application:

The provisions of this Code of Conduct set forth the UN's expectations for all suppliers that are registered with the UN or with whom it does business. The UN expects that these principles apply to suppliers and their employees, parent, subsidiary or affiliate entities, and subcontractors. The UN expects suppliers to ensure that this Code of Conduct is communicated to their employees, parent, subsidiary and affiliate entities as well as any subcontractors, and that it is done in the local language and in a manner that is understood by all. In order for a supplier to be registered as a UN supplier or to do business with the UN, the supplier is required to read and acknowledge that this Code of Conduct provides the minimum standards expected of UN suppliers. In addition, suppliers should note that certain provisions of this Code of Conduct will be binding on the supplier in the event the supplier is awarded a contract by the UN pursuant to the terms and conditions of any such contract. Failure to comply with certain provisions may also preclude suppliers from being eligible for a contract award, as reflected in the solicitation documents of one or more organizations as the UN. Prospective suppliers are invited to review the specific terms and conditions of contract and procurement policies of the organization(s) with the UN with which they would like to do business in order to ascertain their current and future eligibility.

2. Continuous Improvement:

The provisions as set forth in this Code of Conduct provide the minimum standards expected of suppliers to the UN. The UN expects suppliers to strive to exceed both international and industry best practices. The UN also expects that its suppliers encourage and work with their own suppliers and subcontractors to ensure that they also strive to meet the principles of this Code of Conduct. The UN recognizes that meeting some of the standards established in this Code of Conduct is a dynamic rather than static process and encourages suppliers to continually improve their workplace conditions accordingly.

¹ In this Code of Conduct, "UN" shall refer to the UN Secretariat, Programmes and Funds of the UN, Specialized Agencies of the UN and all other entities belonging to the UN system, that have adopted this Code of Conduct through the High Level Committee on Management - Procurement Network.

² The full text of the ILO Conventions and Recommendations can be accessed at: <http://www.ilo.org/global/standards/using-ml/index.htm>

www.un.org/Depts/ptd/

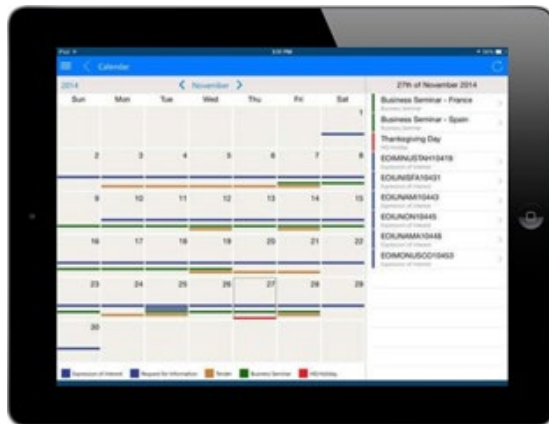


United Nations Procurement Mobile App

The UN Procurement Mobile App offers real-time access to information related to business opportunities, business seminars schedule and contract awards. Never miss out again!

- Event calendar including Business Opportunities, Seminars, Public Tender Openings, and official UNHQ Holidays.
- Purchase Orders and Contracts Monthly Awards data that can be filtered by year, month and commodity group.
- Procurement Bulletins providing timely updates on a wide range of topics.
- Comprehensive search functionality.
- Ability to easily share information and add events to your calendar.
- Multi-Year Statistical data.
- Other Procurement Resources.

Features
of the
Mobile
App



Common Questions



As a small vendor, is registering with the UNGM worthwhile for me, as the UN is such a large organization? Would I ever have an opportunity to do business with the United Nations Secretariat?

Yes, of course. The United Nations procures on an international basis from vendors of all sizes and from all geographical locations. Sometimes our requirements are large and sometimes our requirements are small. For this reason, we have different levels of registration and companies can choose the level at which they wish to register based on the size of their company and the size of contract that they are able to manage. A description of the different levels of registration and the requirements for each level can be found at the UNGM website.



We have a new product that we believe the United Nations should know about. Who should we talk to and how do we contact them?

Contact information for UN Secretariat Procurement can be found in the [Contact Us](#) section of the [UNPD website](#) and on the [UNGM website](#) for other Agencies, Funds and Programmes.

<https://www.un.org/Depts/ptd/about-us/contacts>



Thank you for your time! ANY QUESTIONS?

